



## Safeguarding and Attendance Report Summer 2025

Date completed: July 2025	
This report is for the period: Summer Term 2025	
Date presented to the governing board: 27 <sup>th</sup> November 2025*	
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DSL and DDSL Team:	Adam Samson - DSL Nick MacIver - Deputy Headteacher - DDSL Kate Wilkinson - SENCO - DDSL Louise Munz - Bursar - DDSL Nancy Kirby - DDSL
Safeguarding link governor: Eleanor McIntyre	
E-Safety Co-Lead: Sam Dlugokecka	
*report was circulated to governors: September 2025	

### 2024-25 Safeguarding Training and Updates - Summer

ROLE IN SCHOOL	ATTENEDEES	DATE OF TRAINING	COURSE ATTENDED
Staff	All staff	Summer Term 2025	Preventing Sexual Harassment in the Workplace

### Specialist/statutory Safeguarding Training

TYPE OF TRAINING/COURSE ATTENDED	ATTENDED BY	DATE OF TRAINING
Designated Teacher for Virtual School Refresher	KW	24.06.25
Brook Traffic Light Tool training	AS	29.5.25

### Staff safeguarding induction

- Outline the steps taken to provide a safeguarding induction to new staff/volunteers, including any school policies and procedures

## Single central record (SCR)

REVIEWED BY	DATE REVIEWED	COMPLIANT? NOTES? ACTIONS?	DATE OF NEXT REVIEW
Eleanor McIntyre - Governor	16/07/25	Compliant. Personnel file member of staff 'spot check'	Autumn Term 2025

## Vulnerable Pupils

	NUMBER OF PUPILS
Children with an education, health and care (EHC) plan	7
Children on the SEND / additional needs register	28
Children with a child protection plan	0
Looked-after children (LAC)	1
Young carers	10

## Referrals and incidents

	NUMBER
Allegations against staff	0
Expression of Concern - Received	0
C-SPA Requests/Advice	1
Child protection referrals to C-SPA	0
Police Reports / Operation Encompass	0
Reported Incidents (incl Bullying)	Cyber: 0 Verbal: 0 Physical: 0
Reported harassment/sexual abuse incidents	0
Reported racist incidents	2
Reported homophobic incidents	0
Number of Prevent referrals	0
Number of female genital mutilation (FGM) concerns	0
Number of forced marriage concerns	0

## Updated safeguarding policies and procedures - Summer

POLICY - SUMMER	DATE OF LAST REVIEW	DATE OF NEXT REVIEW	DETAILS OF POLICY UPDATES
Health and Safety Policy	Summer 2024	Summer 2026	<ul style="list-style-type: none"><li>• <i>Reference to lock down drills as well as fire</i></li><li>• <i>Explanation that ‘all staff’ also refers to temporary and part-time staff</i></li></ul>
Lone Worker Policy			<ul style="list-style-type: none"><li>• <i>New policy introduced in light of all teachers being key holders and having access to the school site during weekends, evenings and holidays</i></li></ul>
Staff Handbook			<ul style="list-style-type: none"><li>• <i>Further references to expected conduct and behaviours expected and modelled of ALL staff, including their online presence</i></li></ul>
Accessibility Plan			<ul style="list-style-type: none"><li>• <i>Update of targets and formatting</i></li></ul>
Anti-Bullying policy			<ul style="list-style-type: none"><li>• <i>Reference to contact with parents made more explicit as required</i></li><li>• <i>Updated GJS bullying definition</i></li></ul>
Equality Policy			<ul style="list-style-type: none"><li>• <i>Updated targets, strategies and success criteria</i></li><li>• <i>Explicit reference to safer recruitment training</i></li></ul>
Walking Home Policy			<ul style="list-style-type: none"><li>• <i>Change to access arrangements from September 2025</i></li><li>• <i>Changes to age of children being able to travel independently e.g. Year 5 and 6 only</i></li></ul>
Comments: CP and Safeguarding Policy review to move from Spring 2025 to the Autumn of 2025 as well in order to make any necessary changes, updates of KCSiE and WTSC, to be made at the beginning of the school year each time			

## Attendance and Exclusions

	NUMBER			
Suspensions (prev. fixed-term exclusions)	0 (since 2019)			
Perm. Exclusions	0			
Attendance rate (Summer 2025)	WS=97% NA=94%	PP=97%	SEND=96% NA=89%	EAL=98%
Comparison to last year (Summer 2024)	WS=97%	PP=93%	SEND=95%	EAL=97%
Number of pupils being persistently absent	As of June 2025, PA percentage is 3.3% (8 children), national average is 18.2%  As of June 2025, overall absence rate is 3.1%, national average is 6.7%			
Comments/Actions: HSLW and HT continue to work closely together as the Attendance Team and are in regular contact with the LA regarding our attendance, broken weeks and PA (which is lower than the <a href="#">NA</a> especially since COVID - currently at 18.2%)				

## Summary and improvement plan

### SAFEGUARDING STRENGTHS

- *Regular Safeguarding Team meetings*
- *Safeguarding standing item at all staff briefings*
- *Regular Policy and practice review*
- *Ongoing training / refresher courses*
- *CPOMs incidents recorded by all staff*
- *Substantive changes coming in from September and clear communication to parents on these steps e.g. access arrangements at the end of the school day. Walking home permissions*

### AREAS FOR DEVELOPMENT

- *Due to staff changes, training to be provided to those becoming DDSL's in school e.g. EC as new Deputy Headteacher and AC as maternity cover for HSLW*
- *Ensure NEW KCSIE guidance informs policy, practice and training in September 2025*
- *CPOMS guidance and training for new members of staff in addition to safeguarding update training*

## GJS Safeguarding Curriculum

### THE GJS SAFEGUARDING/HEALTHY SCHOOLS CURRICULUM - SUMMER

#### Year 3

- PSHE: Rail / road / water safety covered over 2 lessons.
- DT (cooking): Hygiene and safety in the kitchen (theory) covered in class before the (practical) application of the principles in the school kitchen.
- DT (sewing): we cover how to keep safe with a needle at the beginning of each lesson.

#### Year 4

- PSHE lessons on mental health, balanced lifestyle, first aid, risk assessments and hazard prevention.
- Lessons (leading up to Sayers Croft) about healthy food choices, being safe in the sun, drinking plenty of fluids, the benefits of sleep and exercise, the importance of personal hygiene and keeping clean, dealing with anxiety and the importance of talking to others if you have a worry or a problem.

#### Year 5

- RHSE Lessons led by Class Teacher across a dedicated morning.
- Trickbox sessions.
- E-safety starters in Computing lessons.

#### Year 6

- First Aid training.
- Junior Citizen trip at Guildford Spectrum.
- Forest In Between (transition drama performance funded by the local authority).