

Safeguarding Children at School

Godalming Junior School is committed to safeguarding and promoting the welfare of children and expects all adults and volunteers to share this commitment.

This means that we have a Child Protection and Safeguarding Policy and procedures in place, to which we refer in our online prospectus. All adults (including supply staff, volunteers and governors) must ensure that they are aware of these procedures. Parents, carers and visitors are welcome to read the policy on request.

Sometimes we may need to share information and work in partnership with other agencies when there are concerns about a child's welfare. We will ensure that our concerns about our pupils are discussed with their parents/carers first unless we have reason to believe that such a move would be contrary to the child's welfare.

Our Designated Safeguard Lead and Operation Encompass Key Adult is:
Adam Samson - Headteacher



Our Deputy Designated Safeguard Leads are:
Erin Coleman* - Deputy Headteacher
Louise Munz - Bursar



Nancy Kirby - Home School Link Worker and DDSL**
Roxanne Appleyard - Safeguarding Governor



If you are concerned about a child's welfare, online safety or feel they may be subject to any form of harassment, please record your concern, and any observations or conversation heard, and report to any member of the safeguarding team above as soon as possible the same day. Do NOT conduct your own investigation. If you are concerned about a child's welfare outside of school hours, at weekends or during school holidays, we urge you to contact the Surrey Children's Services Single Point of Access on **0300 470 9100** or the Emergency Duty Team on **01483 517898** or by email at: cspa@surreycc.gov.uk

If your concerns relate to the actions or behaviour of a member of staff (which could suggest that s/he is unsuitable to work with children) then you should report this to the DSL or one of the DDSL's in confidence, who will refer the matter to the Headteacher (or the Chair of Governors, **Dr John Warren** - jwarren@godalming-junior.surrey.sch.uk if the concern relates to the Headteacher) who will consider what action to take.

Adam Samson
Headteacher

*Deputy Operation Encompass Lead

**Deputy Operation Encompass Lead and Deputy Attendance Lead