

## Introduction

*At Godalming Junior School, we will endeavour to deliver LIVE English and Maths lessons each day if there is a partial or full closure after 24 hours of any announcement. We will also endeavour to deliver weekly PSHE and Circle Time sessions at some point during the school week. Resources, instructions, templates, websites and general comments will be posted onto each Google Classroom 'year room'. We will expect ALL children to access this provision and provide additional support for our most vulnerable. This may take different forms including the offer of laptops and more bespoke resources if necessary. If children are off school due to Covid related self-isolating, they will be provided with online activities by their class teachers in line with the amount of content that would be in place in the event of whole or partial school closure.*

To enable teaching and learning to continue as effectively as possible during the need for remote learning:

Identify here the key expectations and overarching principles:

- Should staff be available, there will be live whole class or whole year live teaching for both **English** and **Maths** daily in the event of partial or full closure
- Staff will either need to be in school or have the ability (hardware and software) to deliver remote live teaching daily
- During the course of the week there will also be a live **PSHE** and **Circle Time** session for individual classes
- Any additional materials will be available via the Google Classroom online platform for those individuals having to self-isolate e.g. 5 English, 5 maths, 1 foundation
- **English** sessions will aim to be delivered between 9.00 - 10.00am - Whole Year
- **Maths** session will aim to be delivered between 10.30 - 11.30am - Whole Year
- **PSHE** and **Circle Time** sessions will be delivered by the discretion of the class teacher

## Our staff will:

Explain what pupils and parents can expect from staff here.

- Staff will deliver live English and Maths lessons in line with their regular units of work that require delivery - not supplementary units or alternative units
- The aim is for this provision to be available within 24 hours of closure - This offers staff and parents to make necessary arrangements on the first day of closure ready to be rolled out from the next day
- Sessions will be delivered live via Google Classrooms or Zoom (requiring parental registration, meeting ID and passcodes which will be posted onto the GC online platform rooms if necessary)
- Staff will set tasks as expected within class with materials available on GC
- Our staff will respond to work by offering feedback in line with our feedback policy
- Our staff will make contact with parents as required
- Monitor the academic progress, as much as possible when delivering remotely, and make alterations, if appropriate, to provision set

## Our pupils/students will be expected to:

Outline here the expectations from the pupils/students

- Children will be expected to 'attend' all live sessions
- Children will be expected to follow instructions and protocols as directed by the class teacher regarding their online conduct
- Children will be expected to positively engage with sessions that have been provided and complete work to the best of their ability

## Parents are responsible for:

Outline here expectations for parents and carers

- Parents will be responsible in ensuring children access the home learning ensuring consistent routines are put in place
- Parents will be expected to provide the children with conducive learning space
- Parents will be expected to contact the class teacher if there are any reasons why their child cannot access the online learning e.g. laptop availability
- Parents are expecting to follow the Home School agreement and promote positive engagement from the children towards the provision put in place

## GJS Contingency Plan for Remote Learning



### How to access work

Use this section to briefly outline how pupils and parents can access work for example weblinks, learning platforms and physical resources

- Children will log onto their Google Classroom space (ensuring Year 3 have log in details)
- Children will have signposts, resources, weblinks etc posted onto their GC space
- Children will have Microsoft Teams or Zoom details posted onto GC rooms enabling them to access the live provision for Maths, English, PSHE and Circle Time if required
- Children will use the hand in tool if appropriate through GC to show completed tasks
- Teachers will personally contact children with feedback to work or to ascertain lack of attendance

### Vulnerable and Key Workers

Outline here the school's policy for those vulnerable and key worker children that may be in school during a partial or full lock down

- Children who are considered vulnerable will be closely monitored and contacted if required by key workers in the school
- Contact will be made by class teacher to ensure provision can be accessed and support made available e.g. use of laptop loan system
- Key Workers to be based in 4 bubbles - one class per year group with additional adult providing care (ratio of 1-12)
- Phase Leaders to put in place rota for each year group which takes account of adults working in year groups, space, children who likely to attend.

### Communication

Outline here how the school will communicate with pupils and parents

- School will send a parent mail to all parents informing them of the situation regarding partial or full closure (if required as it is may be nationwide decision made by PM)
- Weekly newsletter will continue to operate to keep parents informed
- Governors will also be kept up to date with developments and if there is a full closure, there will be a return of the weekly governor update form
- Class teachers will contact individual parents on a 'needs basis'
- Class teachers will contact children through the GC portal

#### Year 3 Team

C. Mayhew  
S. Dlugokecka  
S. Bradford\*  
A. Sanders  
A. Batterson  
K. Frogley

#### Year 4 Team

E. Martin  
G. Sawyer  
K. Ayshford  
F. Rose  
J. Nash

#### Year 5 Team

A. Crook  
A. Johnson  
E. Coleman  
N. Williams\*  
V. Blackledge\*  
J. Pearne  
L. Balchin

#### Year 6 Team

J. Poole  
R. Holcombe  
C. Hackshall  
P. Killen  
S. Bott  
J. Farrow\*  
D. Lewis\*

#### Reserves:

K. Wilkinson  
A. Samson  
A. Harvey-Williams  
K. Sutton  
L. Munz  
J. Wright  
N. Brough  
R. Ab Iorworth

**Should the HT be unavailable for a period of time through either isolation or contracting the virus, the school Emergency Plan will be referred to, the Area Schools Officer contacted as well as possibly the GJS 'buddy' school (Hugh Rawson @ The Chandler)**